



Sammamish Rowing Association
Board of Directors Meeting Minutes
May 27, 2020

Board members present	Staff members present
Alice Detwiler	Mark Davis
Andy Lynch	Matt Lundberg
Ann Creighton	Simon Williams
Dee Walker	Eliza Dickson
Heidi Kelly	
John Kelly	
Jennifer Teschke	
Paul Colvin	
Scott Winter	
Susan Cameron	
Tanya Bumstead	Guests
Yvonne Cote	
Bill Spencer	
Board members absent	
Sunrise Swanson Williams	

Meeting called to order via video conference at 7:05pm.

Welcome to all attendees.

Dee reviewed the board's definition of success and key priorities for managing during the crisis. Members should forward any further input to Tanya.

Dee reported that a coach had inquired why coaches hadn't been included in recent board meetings. Board meetings, with the exception of executive sessions, will be open to all who would like to participate. Dee will research logistics for sharing the video conference link and agenda for future meetings.

Past Minutes: Motion to approve the May 13 minutes proposed by Yvonne, seconded by Paul and unanimously passed.

Finance Committee – Jennifer

- The finance committee did not meet in person this month (waiting to proceed with forecasts until use of the PPP funds is established).
- Right now cash balances are more favorable than at this time last year, but the variance in revenue versus last year is beginning to look more extreme.
- Updated refund numbers for spring season are favorable, with 106k in donations and 94k in credits.
- Dee asked for clarification regarding the large decrease in the checking account from March to April. Jennifer confirmed it reflects moving gala funds out of checking and sending money to Active to process refunds.
- Jennifer will consult with Marilyn regarding how to recover the sales tax that was paid to the state which is no longer due on the revenue that was reclassified from fees to donations.

ED Report – Mark

- Step 1 of the reopening plan has gone smoothly, with several private boat owners sending Mark appreciative emails.
- Step 2 will begin June 1.
- Registration for 4-week sessions will begin May 28. Recent IRC holders will be eligible.
- Staff rearranged the 1x fleet in the boathouse to make access easier.
- Ethan built a boat reservation system and a guide for choosing the right boat, based on skill and size.
- The boathouse is in good repair. Mark, Matt and David Lund will perform grounds maintenance this weekend to combat the vegetation growth of the last month.
- Seven older small boats were sold, primarily 1x's.
 - o Alice questioned why small boats were being sold when they are the only boats we can currently row. Simon explained that with new boat purchases, there is no net change to our 1x and 2x/2- fleet.
 - o Scott noted that for future equipment purchases we could consider swapping out big boats and get smaller boats instead.
 - o Mark has consulted with Hudson and they are fine with us adjusting what we buy; other clubs are apparently evaluating similar fleet adjustments.
- 50 ergs have been on loan to members. Members who borrowed an erg will be asked to return them so they can be swapped to other members starting next week.
- We are fortunate our gala was scheduled before the shutdown. Pocock was unable to hold their fundraiser in March.
- The application for the dock replacement project is still moving forward.
- Mark is working on a plan to prepare for the possibility of government restrictions forcing us to row only in singles for an extended period.

Communication Project – Heidi

- Heidi raised the question of what financial and long-term planning information needs to be relayed to the community.
- Dee noted that members should be informed about current circumstances so they aren't shocked in the event drastic action is required at some point.
- The committee will meet tonight, write during the weekend and publish early next week.

The meeting adjourned at 7:53pm and moved into executive session.

One vote was taken during the executive session: Motion to allow Mark to make the decision to hire the staff necessary for the reopening in June within the range of scenarios A & B proposed by Susan, seconded by Bill and unanimously approved.

Next meeting: June 17 via video conference. Alice will send a Teams invite.

Issued May 28, 2020 by Tanya Bumstead, Secretary of the Board