



Sammamish Rowing Association

Board of Directors Meeting Minutes

May 13, 2020

Special Meeting

Board members present	Staff members present
Alice Detwiler	Mark Davis
Andy Lynch	
Ann Creighton	
Dee Walker	
Heidi Kelly	
John Kelly	
Jennifer Teschke	
Paul Colvin	
Scott Winter	
Sunrise Swanson Williams	
Susan Cameron	Guests
Tanya Bumstead	
Yvonne Cote	
Board members absent	
Bill Spencer	

Meeting called to order via video conference at 7:02pm.

Welcome to all members. Ann is making masks for SRA staff and has also been raising funds for SRA by making red, white & blue masks for members.

Past Minutes:

- Tanya provided Dee with an abstract of the definitions of success generated in the April 29 meeting. Dee will share the summary with a few board members for their review and input to finalize the board's definition of success in managing this crisis.
- **Motion** to approve the April 29 minutes proposed by Scott, seconded by Heidi and unanimously passed.
- **Motion** to approve the April 30 minutes proposed by Scott, seconded by Andy and unanimously passed.

ED Report – Mark

- Mark walked through the Reopening Plan draft
 - o Reopening timelines from the State of WA, the City of Redmond and King County Parks informed the plan
 - o The reopening is designed to be gradual so cleaning procedures and equipment use can be tested before ramping up with more participants
 - o Alice noted that historically IRC rowers have been allowed to row independently after completing LTR. Mark explained that during the reopening phases no rowers could have free access to the boathouse given the need to regulate access to and cleaning of equipment and the building.
 - o Andy noted the plan defines certain times of day as unsafe to row due to excess power boat traffic on the lake. He expressed concern about “safety drift,” suggesting there is no justification to limit access to the lake at certain times of day during certain months due to safety concerns. Mark explained that the policy stemmed from coaches who deem the lake unsafe after 11am; Andy rejects the policy of safety related to certain time periods.
 - o Mark will edit the plan to clarify:
 - The 4-week membership is not an IRC, just a membership to row at the stated hours
 - The number of coaches scheduled will be based on demand
 - Options available for coached singles
 - Expanded explanations as needed, perhaps with footnotes
 - The plan is a living document and subject to revision
- Liza helped move private boats outside the boathouse for owners who want access to their equipment
- Mark is considering making a safety video to demonstrate how to clean equipment and keep the boathouse and its occupants safe
- Mark is considering drafting a “Covid Pledge” to define what is expected of members who come to the boathouse

Motion to approve the Reopening Plan with pending amendments made by Scott, seconded by Ann and unanimously passed.

Finance Committee – no reports presented

New Business

The board discussed whether to retain the proceeds of the PPP loan

- The SBA’s criteria for repayment forgiveness are not clear so the amount eligible for forgiveness is not fully understood
- Dee estimates \$50k is at risk, the amount we would budget to spend and not have forgiven

- Any amount not forgiven will be due in full in 24 months. The loan term is 18 months, but payments are deferred for the first 6 months.
- We have until November to specify how much of the loan proceeds we wish to keep, as that is when our payment obligation begins. We could repay the loan in full then.
- Alice cautioned that having loan proceeds in the bank could undermine financial prudence and allay the need to confront hard decisions about staffing and programming.

Motion to retain the PPP loan funds made by Andy, seconded by Jennifer, and passed with Alice opposed. Alice dissented, citing the need to have a plan to assess the financial impact on the club before accepting the funds.

Motion for Paul to assemble and chair a small subgroup to analyze our PPP loan and general operating forecast and bring to the board within two weeks a recommendation for how to utilize the PPP funds to optimize the viability of the club made by Scott, seconded by Heidi and unanimously passed.

Dee will connect with Paul tomorrow to plan the process for carrying out the above motion.

Paul will develop a plan for operating during the PPP funding period (May 5 through June 30). Paul will work with Mark to develop a longer-term plan, taking into account the reopening phases and evaluating longer-term prospects for SRA.

Mark is developing plans for the worst-case scenario, no revenue until spring 2021. He is also planning for the second-worst case, rowing only singles until spring 2021 (as is currently the UW plan).

Next meeting: May 27 via video conference. Alice will send a Teams invite.

Meeting adjourned at 9:12pm.

Issued May 13, 2020 by Tanya Bumstead, Secretary of the Board