



Sammamish Rowing Association
Board of Directors Meeting Minutes
Jan 22, 2020

Board members present	Staff members present
Alice Detwiler	Alec Willett
Andy Lynch	Anne Corley
Bill Spencer	Dennis Ferrer
Dee Walker	Elizabeth Wilson
Heidi Kelly	Eliza Dickson
Jennifer Teschke	Ethan Currie
Jocelyn Hamilton	Marilyn Proby
John Kelly	Matt Lundberg
Leslie Moser	Nicky Hughes
Paul Colvin	Simon Williams
Scott Winter	Guests
Sunrise Swanson Williams	Ann Creighton
Tanya Bumstead	Susan Cameron

Meeting called to order at 7 pm.

Welcome to all our guests, including our new ED, staff and new prospective board members. Thanks to Leslie and Jocelyn who are leaving the board after the AGM.

Previous minutes Motion to approve the previous minutes was unanimously passed.

ED report

Mark walked through his report.

- There is higher enrollment for Winter 2 compared to last year.
- Juniors fielded 17 eights in the Captain's boat race.
- Eliza: Juniors will be taking training trips. The coaches see enormous potential for the cohort this year.
- Ethan: The Masters staff have been looking towards Nationals. He called out the efforts of LTR and novice coaches in keeping participation high in winter.
- Mark has reached out to the King County staff to discuss improvements to safety in the parking lot.
- The new boat trailer will be available in February for pickup.
- Payment for the damaged Pocock boat that we rented last year was covered by insurance, minus the deductible. Thanks to Marilyn Polis for pushing that through.

- 6 new Concept2 ergs will be purchased from Ergomania.
- Launches are getting damaged from hitting the bottom while tied up. Matt is looking at solutions.
- Dennis reported that the junior who passed out during a workout in December has been cleared to return with limitations. Anne commended the staff for their thorough and professional response to the incident.
- The position of head sculling coach is open.
- The website has been restructured to improve accessibility of information for new rowers.

Gala

Elizabeth walked through the gala planning status. Board members are asked to reach out to their network for sponsorships. The email sent last week to all members includes information on the benefits of each sponsorship level. There is also a page on the website with information for sponsors.

The board thanked Anne Corley for her incredible work as interim ED. Dee also took the opportunity to thank all the coaches present.

Finance committee

Jennifer walked through the report. Due to the surplus at year end, the committee proposed additional funding of 10K to the equipment reserve and 5K to the truck reserve.

Motion to use the surplus to fund the equipment and truck reserves as described above was unanimously passed.

Motion to confirm Mark Davis as Executive Director was unanimously passed.

The club is considering purchasing a license for RowHero for the juniors. Eliza and Dennis spoke about the usefulness of Row Hero software in their coaching, which provides a depth of data that helps both the coaches and athletes. The cost would be about 7K for spring season for all the juniors. Board members should email any questions about it to Mark who will head the procurement process from an operational standpoint. The purchase will need to be approved by the Finance committee.

Equipment plan

Simon recounted the history of the equipment plan and the purchasing obligations the club has to Hudson, our primary boat vendor. While we will be current with the plan this year as far as purchasing is concerned, the club is behind on sales of old equipment compared to the schedule that was originally planned. This unsold older equipment is primarily used by the middle school program, which did not exist at the time the equipment plan was drawn up.

The current equipment plan will be presented at the Annual Meeting so that club members can raise any questions they have about it.

The Equipment committee will review the current plan and come back to the board with any recommendations or necessary deviations.

Strategic plan

A new strategic plan is required to set a vision and goals for the club. This will inform equipment plans as well as the work of many other committees. This committee needs a chair.

Last year the committee met and went through the existing plan and there are notes from that discussion. Sunrise proposed that a masters and juniors coach participate along with the ED, and a few key board members. Leslie described the process of crafting the initial plan and warned that a new plan could take many months of work.

Other committees

No updates. The Org Health committee is slated to determine what committees are needed and how they should be constituted. At present, the Development, Governance, Strategic Planning and Technology committees do not have chairs.

Annual meeting

The annual meeting is scheduled for Jan 29. Juniors will end practice at 6pm to clear the parking lot. The necessary quorum is 10% of current member enrollment (321). Board members should encourage their teammates to attend.

Meeting adjourned at 8:54 pm.

Next board meeting: Feb 26 which will include governance training for the board. A decision of format of future board meetings will be taken.

Board meeting dates for the coming year: March 18, April 15, May 20, June 17, July 15, Sept 16, Oct 21, Nov 18, Jan 20.

Note for next meeting New board members need to sign the Conflict of Interest and Confidentiality Agreement. All continuing board members will need to re-sign the Conflict of Interest.

Issued on January 22, 2020 by Jocelyn Hamilton, Secretary of the Board (secretary@srarowing.com).