



Sammamish Rowing Association  
Board of Directors Meeting Minutes  
January 25, 2021

Board members present	Staff members present
Alice Detwiler	Mark Davis
Andy Lynch	Yulia Poltorak
Ann Creighton	
Bill Spencer	
Dee Walker	
Jennifer Teschke	
Scott Winter	
Susan Cameron	
Tanya Bumstead	
Yvonne Cote	
	Guests
	Dale Quigg
Board members absent	Jon Perrin
Heidi Kelly	Ann Taylor
John Kelly	Bart Eppenauer
Paul Colvin	Jonni Ressler
Sunrise Swanson Williams	

Meeting called to order via video conference at 7:04 pm.

Dee welcomed prospective new board members and checked in with each attendee.

Dee reviewed the board's definition of success and key priorities for ongoing and future success.

**Past Minutes: Motion** to approve the November minutes proposed by Bill, seconded by Scott and unanimously approved.

Dee will resend the email reminding all board members to reach out to coaches and Mark to express appreciation for their hard work and dedication during these challenging months. Those who haven't yet sent a note should do so.

### ED Report – Mark

- Step 3 continues in January programming. Programming and participation are similar to December, with 50 masters, 49 juniors and 7 IRC members rowing in singles. The session started late due to flooding, so it was extended one week.
- Mark reported very strong numbers since reopening in June: 122 individual juniors and 168 individual masters have rowed in singles.
- Simon is working with Steve Thomas to fix a minor leak in the roof over the erg room.
- Ziplly Fiber provided a letter of intent for the undergrounding work with an estimated cost of \$80k. Ziplly is requiring less undergrounding work compared with Frontier and the cost is much lower. Mark has asked the City of Redmond for written confirmation that the LOI meets the City's requirements. Alice suggested she and Bart review Ziplly's contract to evaluate SRA's liability for the work to be performed and the future of the lines.
- Spearheaded by rower Nancy Thomas, SRA hosted a successful community blood drive with 64 donors. Mark plans to initiate more masters and junior events with a focus on giving back to the community.
- The All Hands On campaign raised \$122k, including matching gifts still coming in.
- Mark has secured a grant from the City of Redmond for \$12,500. The PPP loan was fully forgiven and the SBA has approved a second PPP loan application.
- By increasing the deductible and removing unused and low-value boats from the insurance policy, Mark reduced the annual insurance premium by \$4,500.
- Megan Swanger left her position with the junior team but will continue coaching on weekends. A search is underway for a new novice girls coach.
- Liza Dickson has completed her US Rowing Level III coaching education.
- Junior coaches in the region are looking to create racing opportunities this spring. Races would be 1k in singles, beginning in March. While currently in the planning phase, Mark is hopeful the prospect of racing will lead to an uptick in registration.
- Masters coaches will meet to determine how masters will return to team boats. US Rowing recommends moving into team boats 14 days after the 2<sup>nd</sup> dose of vaccine has been administered. Mark predicts the same recommendation will apply to juniors once vaccines become available to them.

Bill reported that 1968 Olympian Charlie Hamlin has donated his extensive library of rowing books to SRA. Bill and Mark will organize the 4 large crates of both classic and obscure titles, which will be valuable resources for juniors, masters and coaches. Mark will work with Simon to put up shelves and will develop a library with a check out system to share this generous donation.

#### **Finance Committee**—Jennifer

- Jennifer reviewed the highlights of the finance report.
- The impact of Covid is apparent, with operating revenue dropping from \$86k in 2019 to (\$78k) in 2020.
- With year over year revenue down 55%, the current favorable cash position is a testament to successful cash conservation. Ending cash was bolstered by fundraising and moving PPP funds into the operating account now that the loan has been fully forgiven.
- Prior to the next finance committee meeting, Yulia, Ann and Jennifer will meet to coordinate the Treasurer transition.
- In December Yulia and Jennifer inventoried boats, engines, launches and oars with Simon and Mark. This will aid Yulia as she updates records in QuickBooks and works on depreciation and general fixed asset bookkeeping.
- Yvonne noted that rowing in singles is operationally expensive, and suggested that this be mentioned during the annual meeting to help members understand the current fee structure. Alice suggested the board prepare for questions about post-pandemic pricing.

#### **Equipment Committee**—Scott had nothing to report.

#### **Safety Committee**—Andy had nothing to report.

**Development Committee**—Nothing reported. Dee stated that development is bigger and more strategic than fundraising, and referenced the success of HOCR leadership (Fred Shock?) developing endowments that help the regatta weather challenging times.

#### **Strategic Planning**—Yvonne

- The committee revised the strategic plan distributed in December based on board member comments. Yvonne walked through the changes made to the plan.
- Yvonne will send Bill the December plan and the revised plan, and he will produce a redlined version showing the changes. Bill will send the redlined plan to Tanya for immediate distribution to all current and new board members. Any questions or comments should be emailed to Yvonne by 12:00pm on Thursday, January 28.
- Dee and Yvonne will confer at the conclusion of the comment period and if necessary, a revised final draft will be distributed by Sunday, January 31.
- The board will vote to approve the final draft of the strategic plan during the dry run for the annual meeting on February 1 at 7pm.
- Yvonne will present the strategic plan for approval at the annual meeting on February 8.

Tanya reported the votes received for the slate of board candidates and officers. Board members cast a total of 10 “Yes” votes.

### 2021 Annual Meeting Schedule and Plans—Dee

- The announcement for the annual meeting scheduled for February 8 at 7pm was distributed to members today.
- A dry run of the meeting is scheduled for February 1 at 7pm. All current and future board members are encouraged to attend so meeting logistics can be tested. Dee will send links for the February 1 and February 8 meetings.
- The next regularly scheduled board meeting will be moved from February 15 to February 22.
- Lise Place will conduct governance training at the February 22 board meeting. All retiring board members should return their governance binders to the boathouse by early February.
- Jennifer and Tanya should arrange officer orientations for their successors.

The meeting was adjourned at 8:51pm.

*Issued January 26, 2021 by Tanya Bumstead, Secretary of the Board*