



Sammamish Rowing Association  
Board of Directors Meeting Agenda  
September 16, 2020, 7pm

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Review of Success and Priorities—Dee

THE "3 Cs" OF SUCCESSFUL PANDEMIC MANAGEMENT:

- CASH: On-hand to sustain ongoing operations for a minimum of four months with the undergrounding and equipment reserves intact
- COACHES: Retain staff to meet operations requirements and remain engaged by providing leadership and support to their teams
- CUSTOMERS: Adapt programs to maximize participation, engagement and revenue within regulation boundaries

THE BOARD'S PRIORITIES IN ACHIEVING THE "3 Cs" ARE:

- CASH MANAGEMENT
  - o Generate revenue through fees and fundraising
  - o Manage expenses
- COMMUNITY HEALTH
  - o Prioritize mental and physical health of members, staff and families
  - o Promote engagement to maintain the heart of our community
  - o Maintain rowing as a vital aspect of members' lives
- PREPARATION
  - o Use financial forecasting to ensure ongoing organizational viability
  - o Anticipate impact and adjust for outside factors, such as timing of government established reopening stages or a second wave of the virus

Welcome Guests--Dee

Check-In--Dee

Past Minutes – Dee

Motion re process used to approve change in Bookkeeper responsibilities – Dee

*Motion to approve the “vote by email process” used to make, second, and approve the August 24 motion regarding the change in Bookkeeper responsibilities.*

Executive Director’s Report – Mark

Finance Report – Jennifer and Team

Update on the Covid-driven forecast—Paul

Communication Team Report – Heidi and Team

Equipment Committee—Scott and Team

Safety Committee—Andy and Team have nothing to report.

Development

Strategic Planning—Yvonne and Team

Governance—Alice

Critical Planning – Dee

Review the current IRC program and the plan for its future

2021 Fundraising

2021 Annual Meeting

Schedule next meeting and confirm change to 3<sup>rd</sup> Monday effective with October 19, 2020 meeting.

Issued on September 13, 2020 by Tanya Bumstead, Secretary of the Board

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