



Sammamish Rowing Association
Board of Directors Meeting
Minutes from 2023-02-15

Meeting was held at SRA and via Zoom starting at 7:00 pm

Attendance

- Board – Alice Detwiler, Ann Taylor, Bart Eppenauer, Birgit Bertram, Christen Kartaltepe, Diane Carlson, Dale Quigg, Nancy “NJ” Johnston, Sharon Cunningham, Susan Cameron, Yvonne Cote
 - Absent – Jonni Ressler, Lora Plaskon, Peter Struyvenberg
- Staff – Liza Dickson, Yulia Poltorak

Meeting documents here: [2023-02](#)

7:00 – Gather and Welcome

7:01 – Review and approve previous meeting’s minutes

- Ann moved, Susan seconded that that minutes be approved. Passed.

7:02 – Board Responsibilities Overview (Bart & Dale)

- Bart reviewed the “SRA Board Responsibilities” document.
 - All the referred documents are to be read by board members before next meeting.
- In the March meeting, we’ll answer the questions in the “SRA Nonprofit Quiz”
 - All questions in Quiz are real-life example of things that have happened in the past at SRA.

7:08 – Conflict of Interest and Confidentiality Agreements for Board Members (Bart)

- Adobe-Sign emails will come for these two documents
- New board members for 2023 (and 2022 since we missed doing it last year) are to sign

7:09 – Executive Director’s report (Liza)

- Liza gave an overview of “2023-02 Executive Directors Report.docx”
 - Gala – Elizabeth wonderful communications. Active “bump” after emails.
 - Many thanks for “silent auction” contributions!
 - Electric engine – may get in next week
 - Scholarship process review – discussions with Jen Givens from Pocock
 - Diane – Redmond / Bellevue have scholarship criteria that SRA may be able to use

7:16 – STEM to Stern Program Overview (Liza)

- Way to get different people down to the boathouse.
- Potential bridge from ErgEd to boathouse.
- Trying not to re-invent wheel when doing DEI work.
- Liza will have a report next month with her findings from vetting

7:27 – Finance report (Ann)

- Yulia converted books from “cash” to “accrual” basis
 - Before, recorded income when received. Expenses as we go.
 - Now, SRA run like most businesses. Fee revenue recognition spread over time of session.
- Balance Sheet – Statement of Financial position (2023-01 Stmt of Financial Position.pdf)
 - No changes to equipment
- Budget to Actual (2023-01 Budget to Actual.pdf)
 - Understand that SRA is not really 22k under budget
 - Other income = some cancellations after session started (25% fee)
- Finance committee (2023-01 Finance Committee Report.pdf)
 - Yvonne volunteered to lead the financial review this year
 - Need to change check signers
 - Dale moved and Sharon seconded that
 - Bart Eppenauer (President), Ann Taylor (Treasurer), and Liza Dickson (Interim Executive Director) be authorized to sign checks for SRA.
 - Passed

7:40 – Committee alignment with Board members (Bart)

- Equipment – Yvonne suggested that new board member join her during Gala and next boat purchase. Then transition to new board member.
- Finance – Sharon will continue. Need successor for Ann
- Governance – Past President (Susan) and Dale volunteered
- House – We need better definition of this new committee.
- Development
- Strategic Planning – Director, Ex-Pres, held meetings, project managed.
 - Now is cycle to update 3 year plan
 - Jun – Dec 2023 is tentative schedule
- Executive Director search committee
- Not every committee needs to be a board committee
 - A good way to recruit board members.
 - Reach out to people or open call? Both. And reach out to teams.

8:11 – Executive Session

8:38 – Susan moved, Ann seconded to adjourn meeting. Passed.