



Sammamish Rowing Association
Board of Directors Meeting Minutes
 April 19, 2021

Board Members Present	Staff Members Present
Alice Detwiler	Mark Davis
Ann Creighton	Yulia Poltorak
Ann Taylor	Ethan Currie
Bart Eppenauer	
Dale Quigg	
Bill Spencer	
Dee Walker	
Heidi Kelly	
Jennifer Teschke	
Jon Perrin	
Jonni Ressler	
Susan Cameron	
Yvonne Cote	
Board Members Absent	Guests
John Kelly	None present

- Meeting called to order via video conference at 7:02 pm.
- [Approve Minutes from 03/15/2021 Meeting](#) (Bart)
 - Minutes unanimously passed
- [Executive Director Report](#) (Mark)
 - See Mark's report posted in the [2021 Executive Reports folder](#).
 - Currently in Spring 2 session – two consenting juniors or masters can row together. Fully vaccinated masters can row in boats of any size with other vaccinated rowers.

- Quad on the water first time since March 2020!
- Big increase in Masters rowers. From 50+ in March to 80 in April for Masters
- Number of Junior rowers steady
- First Row for a Day this past weekend – last RFAD since 2019
- RFAD will be one weekend a month through July
- Second LTR for juniors just opened due to high demand!
- SRA Staff goals for summer is trying to get as many new people on the water as possible.
- Looks to be a big novice group for juniors this fall.
- Facilities:
 - Bathrooms and locker rooms open to Masters, but will be limited number of people at one time. Masks required and wipe down of surfaces touch is required
 - Bathroom upstairs not open to juniors
 - CDC new guidelines on touch surfaces. Rate of Covid transmission remarkably low.
 - Weather station placed on roof of boathouse! (How cool is that!) Now can track actual weather conditions at boathouse and lake. Also measures wind speed. Here is the link [SRA Boathouse Weather Station](#).
- Juniors have been racing and going really well
- Staff updates
 - Two new coaches for 5 am. Kenzie Waltar and Sam Goertz.
 - Lee Henderson suffered minor stroke in March. Lee is expected to make a full recovery.
- Looking Ahead
 - Masters World Cup Regatta on May 1 or May 2
 - May 2nd Juniors Race at OAR
 - May 3rd Masters Spring 3 session starts
 - May 3rd Adult LTR session starts
 - May 22/23 Jr Regionals (not finalized)
 - May 24 Junior LTR session starts
- **Finance Committee Report** (Ann Taylor)
 - See [2021 Finance Committee Folder](#) for Finance Committee Report, Statement of Activity, Budget to Actual Statement of Activity, and Statement of Financial Position.
 - Down about \$57k in cash. Loans from members under \$24k. The PPP2 loan (\$144,902) will remain a liability until full forgiveness is received.
 - Income Statement – Budget to actual. Down about \$12k on registration fees, mostly due to junior registration decline. Fundraising has covered that amount. \$40k in fundraising. Currently at \$7k loss, which is good as expectation was a much more substantial loss.
 - Goal for committee to review internal controls, and moving forward well. Fixed asset (property and equipment updates) going well. Will address reserves once undergrounding is complete.
 - Question from Dale on “Thrive Fees” – Ann explained those are registration fees. Now using “Active” rather than “Thrive.”
- **Strategic Plan Progress Tracking** (Susan/Mark)
 - Susan showed the [SRA StratPlan Goal Tracking](#) tool (Google Sheet) which allows tracking progress of Strategic Plan Goals, Priorities and Initiatives on a quarterly basis.
 - People have now been aligned to specific goals as Responsible or Participant. Mostly Responsible person will be Staff, but some Board members as well.
 - Mark will provide quarterly updates. First update will be in July, based on progress

- through June.
- Yvonne asked question on who is working on Development. Mark indicated that is still TBD.
- Discussion on differences between marketing and development. Suggestion to create job descriptions for marketing and development, and generally to determine overall needs to frame those job descriptions.
- Check the [2021 Strategic Plan and Progress Folder](#) for the tracking tool.
- **Equipment Committee Report & Motion** (Yvonne)
 - See Equipment Committee Motion Notes in Meeting Agenda, copied again here below.
 - Dee raised concern about using full amount of equipment funding. Ann mentioned that SRA cash position is strong at \$835k, which is substantially more than in 2018.
 - Discussion regarding whether purchase of more singles is wise given more people will likely look to row in bigger boats soon (hopefully) so demand may not be as high for singles. Mark and Ethan are squarely in favor of purchasing two Mass 27 singles.
 - Alice moved to approve \$15k expenditure for two Mass 27 singles. Dee seconded. Motion unanimously passed.
 - **Equipment Committee Motion:** The Equipment committee would like to propose the purchase of two Maas 27 singles for the use of a wide variety of rowers.
 - **Background:** During the last year the club has done an excellent job of shifting to singles to accommodate the need to be spaced apart during the pandemic. A side effect of this as there has become a wide variety of rowers that are proficient in singles. Maas 27s are a step up from a “beginner’s” single and accommodate a weight range of 135 – 225 lbs.
 - **Benefits:** The Maas 27’s will help us beyond covid. Especially with Learn to Row adults and juniors and beyond the immediate future, they will be well used during the winter months for IRC adults who want to get out in winter months in a more stable environment with a responsive shell.
 - We bought several new Maas 1x’s to accommodate people new to sculling. After a year quite a few of those rowers are more proficient but hesitant to move into the Hudson 1x’s and so we need some 1x’s that are the next step for them. As most 1x’s have limited design weight limits we needed a boat that has a wide range - the 27 works for people 135-235 lbs. the price is right and the manufacturer is local. Coaches are all on board.
 - Both master and junior coaches agree there is a need for these shells. If an order is made soon, it is expected to receive these shells prior to fall season.
 - **Ask:** The cost is \$7500 each. This cost is not part of the current equipment plan. The request is to purchase two Maas 27’s for a total cost of \$15,000. The commitment for the order will require 50% deposit.
 - **Equipment Plan Background:** For the benefit of new board members, here is a short background on the SRA equipment plan. The equipment plan is a combination of three things:
 - 1) A Fleet modernization effort created in 2017 with the goal to have SRA build a fleet of shells with a maximum age of 7 years.
 - 2) After extensive research, SRA developed a memorandum of understanding with Hudson Boat Works. The MOU was in effect in January 2018. The MOU stated that SRA will use Hudson as our supplier of choice as long as Hudson has

the type of shell required available in their manufactured fleet. In return SRA receives discounts on orders over \$100,000.

3) A detailed spreadsheet outlining SRA's entire fleet and earmarking the new shells required. This spreadsheet is maintained by Simon Williams – boathouse manager.

- The Equipment Committee reviews the plan purchases for the year. As long as there are no changes to the plan the Equipment Committee communicates to the Finance Committee and proceeds with the order. This year the equipment committee recommended two recreational 8s, one large double and one small double as within plan purchases. If there are any changes to the plan, the Equipment Committee proposes the request to the Board.
 - Sammamish is not locked into buying a set amount of boats every year. For instance, last year, we did not purchase according to plan due to Covid. We prioritized purchases of singles as opposed to big boats. There is no minimum purchase requirement as a part of our contract with Hudson.
 - In a typical year, the funds raised at the Gala fund the equipment plan.
- Discussion/Questions:
 - Heidi suggested we start in person board meetings in July. Wide agreement in doing so. Alice suggested still having option to attend remotely, setting up camera/computer to allow people to attend meetings when they are not in town, etc. We will aim to do that for the July board meeting.
 - Adjourn!